

## Richard George - Gitsegukla First Nation

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**From:** "Mike Chang" <mchang@ribeyre.ca>  
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**Date:** 7/31/2014 4:00 PM  
**Subject:** Gitsegukla First Nation  
**CC:** <apgill@ganhada.com>, "Allan Okabe" <AOkabe@ganhada.com>, <cliffsampare@...>  
**Attachments:** 2014 Gitsegukla - Audited Financial Statements.pdf; 2014 Gitsegukla - Schedule of Remuneration for Elected officials.pdf; 2014 Gitsegukla - Detailed Schedules.pdf; 2014 Gitsegukla - Schedule of Remuneration for Unelected officials.pdf

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Hi Richard,

Attached are 2014 audit packages for Gitsegukla First Nation (First Package and Second Package). Please let me know if you have any questions.

Regards,

**Mike Chang, CA**

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**Gitsegukla Indian Band**  
**CONSOLIDATED FINANCIAL STATEMENTS**  
**March 31, 2014**

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**Gitsegukla Indian Band**  
**CONSOLIDATED FINANCIAL STATEMENTS**  
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**For the year ended March 31, 2014**

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**Gitsegukla Indian Band  
MARCH 31, 2014**

**MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING**

The accompanying financial statements of the Gitsegukla Indian Band and all the information in this annual report are the responsibility of Chief and Council and have been approved by the Chief and Council.

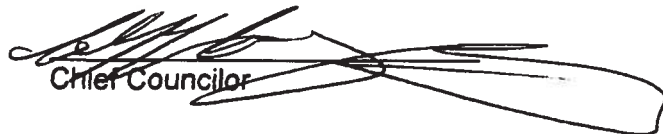
The financial statements have been prepared in conformity with Canadian public sector accounting standards prescribed for governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants and where appropriate, includes certain amounts based on management's best estimates and judgments. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances, in order to ensure that the financial statements are presented fairly, in all material respects.

The Gitsegukla Indian Band's Chief and Council maintains systems of internal accounting and administrative controls, consistent with reasonable cost. Such systems are designed to provide reasonable assurance that the financial information is relevant, reliable and accurate and the Gitsegukla Indian Band's assets are appropriately accounted for and adequately safeguarded.

The Gitsegukla Indian Band Chief and Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and is ultimately responsible for reviewing and approving the financial statements.

The Chief and Council reviewed the Gitsegukla Indian Band's financial statements and recommends their approval. The management meets periodically with the external auditors, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issued, to satisfy themselves that each party is properly discharging their responsibilities, and to review the annual report, the financial statements and the external auditor's report. The Chief and Council also considers the engagement of the external auditors.

The financial information have been audited by Ribeyre & Company, Chartered Accountant, in accordance with Canadian generally accepted auditing standards on behalf of the members. Ribeyre & Company has full and free access to Management.

  
Chief Councilor

## **INDEPENDENT AUDITOR'S REPORT**

To: The Members of Gitsegukla Indian Band

**Gitsegukla Indian Band**

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Gitsegukla Indian Band, which comprise the statement of financial position as at March 31, 2014, and the summary statements of operations, summary statement of changes in net debt, summary statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

#### *Management's Responsibility for the Financial Statements*

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards prescribed for governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

#### *Auditor's Responsibility*

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

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An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

In our opinion, the financial statements present fairly, in all material respects, the financial position of **Gitsegukla Indian Band** as at March 31, 2014, and its financial performance and its cash flows for the year then ended in accordance with Canadian public sector accounting standards prescribed for governments as recommended by the Public Sector Accounting Board of the Canadian Institute of Chartered Accountants.

Port Coquitlam, B.C.  
July 29, 2014

  
Chartered Accountants

# Gitsegukla Indian Band

## SUMMARY STATEMENT OF FINANCIAL POSITION

As at March 31, 2014

Statement 1

	2014	2013
<b>Financial assets</b>		
Cash	\$ 175,695	\$ 25,584
Accounts receivable - note 3	57,371	260,904
Trust moneys - note 4	112,187	106,766
	<b>345,253</b>	<b>393,254</b>
<b>Liabilities</b>		
Bank indebtedness - note 5	\$ 45,406	\$ 165,585
Accounts payable and accrued liabilities	1,975,496	1,589,407
Demand loan payable - note 6	20,000	30,000
Deferred revenue	85,521	46,200
Long-term debt - note 7	462,159	591,886
	<b>2,588,582</b>	<b>2,423,078</b>
<b>Net debt</b>	<b>(2,243,329)</b>	<b>(2,029,824)</b>
<b>Contingent liability - note 8</b>		
<b>Non-financial assets</b>		
Tangible capital assets - note 9	5,339,314	5,259,575
Prepaid expenses	134,361	103,306
<b>Total non-financial assets</b>	<b>5,473,675</b>	<b>5,362,881</b>
<b>Accumulated surplus</b>	<b>\$ 3,230,346</b>	<b>\$ 3,333,057</b>

See accompanying notes



Chief Councilor

# Gitsegukla Indian Band

## SUMMARY STATEMENT OF OPERATIONS

For the year ended March 31, 2014

Statement 2

	2014	2013
<b>Revenue</b>		
Aboriginal Affairs and Northern Development Canada	\$ 4,070,097	\$ 3,556,465
Health Canada	1,254,386	1,245,642
Canada Mortgage and Housing Corporation	19,128	28,692
First Nations Education Steering Committee	115,932	114,200
Miscellaneous income	302,662	226,920
Rental	141,367	196,556
Interest on trust moneys	5,421	4,742
	<b>5,908,993</b>	<b>5,373,217</b>
<b>Expenses</b>		
Band government	31,299	705,796
Community hall	92,673	90,842
Community infrastructure	312,147	261,177
Capital projects	1,078,243	361,174
Education and training	1,685,718	1,584,753
Health	1,166,928	1,293,085
Housing	133,319	168,023
Social programs	1,033,597	1,181,686
	<b>5,533,924</b>	<b>5,646,536</b>
<b>Annual deficit</b>	<b>375,069</b>	<b>(273,319)</b>
<b>Accumulated surplus, beginning of year</b>	<b>3,333,057</b>	<b>3,620,330</b>
<b>Recoveries</b>	<b>(477,780)</b>	<b>(13,954)</b>
<b>Accumulated surplus, end of year</b>	<b>\$ 3,230,346</b>	<b>\$ 3,333,057</b>

See accompanying notes

# Gitsegukla Indian Band

## SUMMARY STATEMENT OF NET DEBT

For the year ended March 31, 2014

Statement 3

	2014	2013
<b>Annual (deficit) surplus</b>	<b>\$ 375,069</b>	<b>\$ (273,319)</b>
<b>Recoveries in the year</b>	<b>(477,780)</b>	<b>(13,954)</b>
	<b>(102,711)</b>	<b>(287,273)</b>
<b>Changes in tangible capital assets</b>		
Acquisition of tangible capital assets	(622,593)	(159,032)
Amortization of tangible capital assets	542,854	441,240
	<b>(79,739)</b>	<b>282,208</b>
<b>Changes in other non-financial assets</b>		
Prepaid expenses and deposits	(31,055)	(52,194)
	<b>(31,055)</b>	<b>(52,194)</b>
<b>(Decrease) Increase in net financial assets</b>	<b>(213,505)</b>	<b>(57,259)</b>
<b>Net debt at beginning of year</b>	<b>(2,029,824)</b>	<b>(1,972,565)</b>
<b>Net debt at end of year</b>	<b>\$ (2,243,329)</b>	<b>\$ (2,029,824)</b>

*See accompanying notes*

# Gitsegukla Indian Band

## SCHEDULE OF CASH FLOW

For the year ended March 31, 2014

Statement 4

	2014	2013
<b>OPERATING ACTIVITIES</b>		
Revenue received	\$ 5,499,598	\$ 5,187,999
Expenses paid	(4,614,199)	(5,034,702)
Interest paid on long-term debt	(21,837)	(23,890)
<b>Cash provided by operating activities</b>	<b>863,562</b>	<b>129,407</b>
<b>INVESTING ACTIVITIES</b>		
Purchase and construction of capital assets	(622,593)	(159,032)
<b>Cash used in investing activities</b>	<b>(622,593)</b>	<b>(159,032)</b>
<b>FINANCING ACTIVITIES</b>		
Repayment of demand loan - net	(10,000)	-
Repayment of long-term debt - net	39,321	21,200
<b>Cash provided by financing activities</b>	<b>29,321</b>	<b>21,200</b>
Increase (decrease) in cash during the year	270,290	(8,425)
Bank indebtedness, beginning of year	(140,001)	(131,576)
<b>Cash (bank indebtedness), end of year</b>	<b>\$ 130,289</b>	<b>\$ (140,001)</b>
<b>Comprised of:</b>		
Cash	\$ 175,695	\$ 25,584
Bank indebtedness	(45,406)	(165,585)
<b>Cash end of year</b>	<b>\$ 130,289</b>	<b>\$ (140,001)</b>

See accompanying notes

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# **Gitsegukla Indian Band**

## **CONSOLIDATED FINANCIAL STATEMENTS**

### **NOTES TO STATEMENTS**

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**March 31, 2014**

**See Auditor's Report**

#### **1. BASIS OF PRESENTATION AND SIGNIFICANT ACCOUNTING POLICIES**

These Summary Financial Statements have been prepared in accordance with Canadian generally accepted accounting principles for local government entities, as defined in the CICA Public Sector Accounting and Auditing Handbook, which encompasses the following principles.

##### **a) Fund accounting**

The Gitsegukla Indian Band uses fund accounting procedures which result in a self-balancing set of accounts for each fund established by legal, contractual or voluntary actions. The various funds have been amalgamated for the purpose of presentation in the Summary Financial Statements. Details of the operations of each fund are set out in the supplementary schedules. The Gitsegukla Indian Band maintains the following funds:

- The Operating Fund which reports the general activities of the Indian Band administration,
- The Trust Fund which reports on trust funds owned by the Indian Band and held by a third party,
- The Social Housing Fund which reports on the activities relating to the Canada Mortgage and Housing Corporation Section 95 housing program.
- The Education Fund which reports on the activities of the Gitsegukla Community Education Development Authority Association.

##### **b) Use of estimates**

The preparation of schedules in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the schedules and reported amounts of revenues and expenditures during the reported period. Actual results could differ from the estimates.

##### **c) Revenue recognition**

Revenue is recognized as it becomes receivable under the terms of applicable funding agreements. Funding received under funding arrangements that relate to a subsequent fiscal period is reflected as deferred revenue in the year of receipt and classified as such on the Schedule of Financial Position.

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# Gitsegukla Indian Band

## CONSOLIDATED FINANCIAL STATEMENTS

### NOTES TO STATEMENTS

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**1. Continued...**

**d) Reporting entity and principles of financial reporting**

The Gitsegukla Indian Band reporting entity includes the Gitsegukla Indian Band and all related entities which are accountable to the First Nation and are either owned or controlled by the Indian Band.

These financial statements consolidate the assets, liabilities and results of operation for the following entities which use accounting principles which lend themselves to consolidation:

- Gitsegukla Indian Band Operating Fund,
- Gitsegukla Indian Band Trust Fund,
- Gitsegukla Indian Band Social Housing Fund,
- Gitsegukla Community Education Development Authority Association
- Gitsegukla Economic Development Corporation
- Gitsegukla Hemp Corporation

All inter-entity balances have been eliminated on consolidation, but in order to present the results of operations for each specific fund, transactions amongst funds have not necessarily been eliminated on the individual schedules.

**e) Financial assets**

Financial assets are assets that could be used to discharge existing liabilities or finance future operations and are not consumption in the normal course of operations. The indicator of net debt is determined by deducting the financial assets of the Gitsegukla Indian Band from its liabilities. Financial assets are primarily measured at historical cost.

**f) Non-financial assets**

Fixed assets and other non-financial assets are accounted for as assets by the Gitsegukla Indian Band because they can be used to provide services in future periods. These assets do not normally provide resources to discharge the liabilities of the Gitsegukla Indian Band unless they are sold.

**g) Fixed assets**

Fixed assets are valued at either cost or estimated cost and recorded in the Operating Fund.

The acquisition costs of fixed assets and payments on capital debt, which are not funded from capital financing sources, are charged to operations and matched with the applicable revenue source in the year of expenditure. These expenditures are also recorded as an addition to assets of the Operating Fund with a corresponding increase in Operating Fund - unrestricted equity.

**h) Depreciation**

Fixed assets are recorded and depreciated with a corresponding reduction in Equity in Fixed Assets. Fixed assets are depreciated over their expected useful life using the straight line method at the following rates:

Furniture, office equipment, school equipment, other equipment	20% - 30%
Building, housing and infrastructure	4%

# Gitsegukla Indian Band

## CONSOLIDATED FINANCIAL STATEMENTS

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#### 2. ECONOMIC DEPENDANCE

The Gitsegukla Indian Band receives major portions of its revenue pursuant to funding arrangements with Aboriginal Affairs and Northern Development Canada.

#### 3. ACCOUNTS RECEIVABLE

	2014	2013
Accounts receivable is comprised of the following:		
Aboriginal Affairs and Northern Development Canada	\$ -	\$ 163,289
Health Canada	25,263	17,885
Canada Mortgage and Housing Corporation	-	19,128
Other	168,335	288,460
Due from band members	32,676	19,128
	<b>226,274</b>	<b>507,890</b>
Less allowance for doubtful accounts	<b>(168,903)</b>	<b>(246,986)</b>
	<b>\$ 57,371</b>	<b>\$ 260,904</b>

#### 4. TRUST MONEYS

The Ottawa Trust accounts arise from moneys derived from capital or revenue sources as outlined in Section 62 of the Indian Act. These funds are held in trust in the Consolidated Revenue Fund of the Government of Canada and are subject to audit by the Office of the Auditor General of Canada. The management of these funds is primarily governed by Sections 63 to 69 of the Indian Act.

#### 5. BANK INDEBTEDNESS

	2014	2013
Royal Bank Credit Line, unsecured and due on demand with monthly interest payments at the Royal Bank prime rate plus 1.5% per annum, with a limit of \$150,000	\$ -	\$ 95,000
Cheques issued in excess of deposit	45,406	70,585
	<b>\$ 45,406</b>	<b>\$ 165,585</b>

# Gitsegukla Indian Band

## CONSOLIDATED FINANCIAL STATEMENTS

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#### 6. DEMAND LOAN PAYABLE

	2014	2013
Demand loan payable, interest payable monthly at 1.25% per month secured by the guarantee of the Gitsegukla Indian Band.	\$ 20,000	\$ 30,000

#### 7. LONG-TERM DEBT

	2014	2013
Demand Loan payable secured by real property and a ministerial guarantee. With monthly payments of \$3,721 including interest at 2.67% per annum	\$ 29,499	\$ 72,720
Demand Loan payable secured by real property and a ministerial guarantee. With monthly payments of \$925 including interest at 2.86% per annum	117,159	124,788
Demand loan payable secured by real property, a ministerial guarantee and assignment of fire insurance with monthly payments of \$2,293 including interest at 3.17% per annum.	225,461	245,343
Demand Loan payable.	-	54,364
Term loan payable secured by real property. Renewing on November 20, 2016 with monthly payments of \$865 per month including interest at 6.29% per annum.	90,040	94,671
	<b>\$ 462,159</b>	<b>\$ 591,886</b>

Future principal payments for subsequent years are as follows:

2015	\$ 376,974
2016	5,169
2017	80,016
2018	-
2019	-
	<u>\$ 462,159</u>

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**8. CONTINGENT LIABILITY**

During the year, Aboriginal Affairs and Northern Development Canada conducted a recipient audit and has advised Gitsegukla Indian Band that there should be a recovery as a result of the audit findings. Gitsegukla Indian Band has a process in place to work with Aboriginal Affairs and Northern Development Canada towards a recovery plan that will not put the delivery of local government programs at risk. The recoverable amount has not been determined as at March 31, 2014.

The Gitsegukla Health Board is currently undergoing an audit by Health Canada on the expenditures of prior years. The date of completion of the audit and any amounts repayable by the Health Board are undeterminable at this time.

Health Canada has advised the Health Board that should there be a recovery as a result of the audit findings, First Nations and Inuit Health have a process in place to work with the Recipient towards a recovery plan that will not put the delivery of health programs at risk.

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**9. TANGIBLE CAPITAL ASSETS**

	2014						2013	
	Beginning Cost	Additions	Disposals	Ending Cost	Beginning Accumulated Depreciation	Ending Accumulated Depreciation	Net Book Value	Net Book Value
Land	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ -	\$ -	\$ 300,000	\$ 300,000
Furniture and equipment	776,859	8,257	-	785,116	23,984	723,160	61,956	77,683
Hall equipment	26,671	-	-	26,671	1,914	24,756	1,915	3,829
Hemp farm equipment	50,000	-	-	50,000	10,000	50,000	-	10,000
Mobile equipment	370,854	-	-	370,854	10,318	346,781	24,073	34,391
Infrastructure								
Buildings	5,008,463	1,072,000	-	6,080,463	3,351,075	4,413,414	1,667,049	1,657,388
CMHC buildings	1,072,000	-	(1,072,000)	-	807,636	(807,636)	-	264,364
Education buildings	144,032	-	-	144,032	52,426	3,664	87,942	91,606
Roads	17,131	-	-	17,131	17,130	1	-	1
Municipal infrastructure	3,634,539	614,336	-	4,248,875	2,457,486	169,955	1,621,434	1,177,053
Fencing	7,178	-	-	7,178	1,148	287	5,743	6,030
Health capital assets	2,113,029	-	-	2,113,029	475,799	68,028	1,569,202	1,637,230
	\$ 13,520,756	\$ 1,694,593	\$ (1,072,000)	\$ 14,143,349	\$ 8,261,181	\$ 542,854	\$ 5,339,314	\$ 5,259,575

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**Gitsegukla Indian Band**  
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March 31, 2014

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**10. BUDGET INFORMATION**

The budget information disclosed has been approved by the band council and co-management. Individual program operations not showing budget information does not mean budgets were not prepared but rather that their amounts were not readily determinable.

**11. FINANCIAL INSTRUMENTS**

***Risk management policy***

Gitsegukla Indian Band is exposed to various risks through its financial instruments. The following analysis provides a measure of the risks at March 31, 2014.

***Credit risk***

The carrying value of the Indian Band's main financial assets represents the maximum credit risk to which the band is exposed.

***Liquidity risk***

Gitsegukla Indian Band considers that it has sufficient credit facilities to ensure that funds are available to meet its current and long-term financial needs, at a reasonable cost.

***Market risk***

Gitsegukla Indian Band is exposed to interest rate risk on its fixed-interest and variable-interest financial instruments. Fixed-interest instruments subject the band to a fair value risk while the variable-interest instruments subject it to a cash flow risk.

The following table summarizes the contractual maturities of the financial liabilities as at March 31, 2013.

	Carrying amount	Contractual cash flows	0 to 1 year	2 to 4 years	Over 5 years
Accounts payable and accrued expenses	\$ 1,975,496	\$ 1,975,496	\$ 1,975,496	\$ -	\$ -
Long-term debt	462,159	462,159	375,276	85,185	-
	<b>\$ 2,437,655</b>	<b>\$ 2,437,655</b>	<b>\$ 2,350,772</b>	<b>\$ 85,185</b>	<b>\$ -</b>